General Registration Information

Registration Form
Avoid disappointment: **Register early!** Class sizes are limited. It is recommended that you submit your registration form at least one month prior to scheduled class. A completed registration form, with signature, is required from each student. Registrations will be accepted on a first-come, first-serve basis. An incomplete registration form or a form unaccompanied with payment will not be processed, and may delay class reservation.

Fax registration form to **847-299-6990** or mail completed form accompanied with payment to:

Empower Geographics Inc., 2720 S. River Rd, Suite 128, Des Plaines, IL 60018

Payment
Tuition must be paid in full at the time of registration. Course fees are listed for individual classes. Acceptable forms of payment: checks (payable to Empower Geographics), American Express, MasterCard, Visa, government and educational Purchase Orders. Payment must be made in US dollars.

Processing Fees and Refunds
Due to limited class size, Empower Geographics must maintain firm policies concerning fees and refunds.

Each course fee includes a $100 nonrefundable data processing fee. The course fee, less the data processing fee, will be refunded if we receive notice of cancellation at least 11 business days prior to the class start date. Full course fee will be charged for those who fail to appear or who cancel or reschedule 10 business days or fewer before the class start date. This student can re-register for a future class** for 50% off list price. (**Student may re-register for up to six months at original location and for original course. Subject to availability.) All prices are subject to change without notice.

Substitutions
Student substitutions are allowed, without $100 data processing fee, provided Empower Geographics is notified in advance to class start date.

Class Schedule Changes and Cancellations
It is sometimes necessary to change the dates a class is offered or to cancel a class. Registrants will be contacted at the earliest opportunity in the event of a scheduling change or cancellation.

Travel
Transportation to training site is the registrant's responsibility. **Empower Geographics, Inc. assumes no responsibility for losses of nonrefundable travel arrangements resulting from course scheduling changes or cancellations.**
All Onsite classes require trainer travel and living expenses to be paid by customer.

Lodging
Registrants are responsible for their own lodging arrangements. Once registered, registrants are provided with confirmation letter via fax or email. This letter will notify you of training site location and directions. Empower's web site contains hotel information. http://www.empower.com/pages/directions.htm

Course Times/Materials
Empower's Training Course times are 8:30 am -4:00 pm. Ending times may vary due to class size. There will be two short breaks and one hour for lunch. Meal is not provided but there are many restaurants close to our location. Casual dress is suggested. All course materials are provided at the training site.

To Register:

1. Please Print or type

2. Fax this form with method of payment to: 847-299-6990, Attn: Training Coordinator

or Mail this form with payment to: Empower Geographics, Inc. 2720 S. River Rd, Suite 128 Des Plaines, IL 60018

For more information please call: 800-552-2511 press 2 when prompted

For office use only:
Cust#_____ Date_____
Sector_____ User Type_____
Terr_____ Chan_____
Writer_____ Rep_____

For office use only:
22 _ _ _ _ _
22 _ _ _ _ _
22 _ _ _ _ _
22 _ _ _ _ _
22 _ _ _ _ _
22 _ _ _ _ _
22 _ _ _ _ _
22 _ _ _ _ _
22 _ _ _ _ _
22 _ _ _ _ _
22 _ _ _ _ _
22 _ _ _ _ _

Class: Check all that apply

Course Name	Product #	Location (City)	Date	Course Fee
☐ Introduction to MapInfo	71020	_____	_____	$_____each
☐ Level II - GAaP	71025	_____	_____	$_____each
☐ Level II - MCADaM	71021	_____	_____	$_____ each
☐ Introduction to MapBasic	71022	_____	_____	$_____ each
☐ Geocoding with MapMarker	71026	_____	_____	$_____ each
☐ Developing with MapMarker	71026	_____	_____	$_____ each
☐ Developing with MapX	77150	_____	_____	$_____ each
☐ Devl'p. with MapXtreme NT	71029	_____	_____	$_____ each
☐ Devl'p. with MapXtreme Java	71029	_____	_____	$_____ each
☐ TargetPro	71071	_____	_____	$_____each
☐ TargetPro	71071	_____	_____	$_____ each
☐ CallingAreaInfo	71080	_____	_____	$_____ each
☐				

Total Course Fees $_____* US.

Total $_____

_____
Student Name (One Registration Per Person, Please)

_____
Organization/Company Name

_____
Business Address *Suite/Mail Stop* *City* *State* *Zip Code*

_____
Student's Phone Student's Fax Student's Email

Billing Address (If Different From Business Address)

_____
Business Address *Suite/Mail Stop* *City* *State* *Zip Code*

Do you work with a MapInfo Partner? **Yes** **No**

If so, which one?
_____

Where did you hear about MapInfo Training?
_____
_____

Payment Information (Please do not send cash)
Credit Card No _____ VISA Mastercard American Express Exp Date_____
Name on Credit Card_____ **I have read and understand the cancellation policy, rescheduling, and course prerequisite**
PO# _____